



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS

### (OPEN TO THE PUBLIC)

MONDAY, DECEMBER 10, 2018, 6:00-8:14 P.M.

NORTH CAMPUS – SECONDARY LIBRARY CONFERENCE ROOM (TITAN ROOMS A AND B, 1<sup>ST</sup> FLOOR)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

## MINUTES

Discussion Time/Start Time

- |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                      |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| I.   | <b>Call to Order (6:00 pm)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 1 min (6:00) (6:00)  |
|      | <ul style="list-style-type: none"><li>• The Chair (Mr. Moulton) called the meeting to order at 6:00 pm</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |
| II.  | <b>Pledge of Allegiance/Mission/Roll Call</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 2 min (6:01) (6:01)  |
|      | <ul style="list-style-type: none"><li>• Roll call: (Mr. Bennett; Here // Mrs. Goin; Here // Dr. Jennings; Here// Ms. Littleton; Here // Mr. Moulton; Here // Mr. Rudder; Here // Mrs. Van Vleet; Here) A quorum was present.</li></ul>                                                                                                                                                                                                                                                                                                                  |                      |
| III. | <b>Approval of Agenda</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 2 min (6:03) (6:02)  |
|      | <ul style="list-style-type: none"><li>• <b>Motion: Mr. Rudder moved to approve the agenda and was seconded:</b></li><li>• Discussion: None</li><li>• <b><u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea// Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)</u></b></li></ul>                                                                                                                                                               |                      |
| IV.  | <b>Comments from the Audience</b> (Audience members have 5 minutes to address the Board)<br>(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)                                                                                                                                                                                                                                                                                           | 5 min (6:05) (6:03)  |
|      | <ul style="list-style-type: none"><li>• There were no comments from the audience</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      |
| V.   | <b>Celebrate TCA (Sources of Strength Program)</b><br>Action: (Harris)<br>Motion: (Info)<br>Rationale: to highlight accomplishments of TCA students, staff, and parents                                                                                                                                                                                                                                                                                                                                                                                 | 5 min (6:10) (6:03)  |
|      | <ul style="list-style-type: none"><li>• TCA celebrated the student-led Sources of Strength program; implemented last school year to promote an environment of inclusion, encouragement, and a positive school culture.</li><li>• Students from junior high, high school, and College Pathways shared how they are involving the student body, including assemblies, barbecues, movie nights, and finals de-stress activities, to name a few.</li><li>• Our Titan students are embracing the call to “love, respect, and protect one another.”</li></ul> |                      |
| VI.  | <b>Comments from the Board of Directors</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 5 min (6:15) (6:14)  |
|      | <ul style="list-style-type: none"><li>• Generally, there were two topics the Board commented on:<ul style="list-style-type: none"><li>○ Many of the Board attended the Colorado Association of School Boards (CASB) conference and were impressed by the wealth of information they learned, the quality of the speakers, and the emphasis/rise of social emotional learning in schools</li><li>○ The Sources of Strength program and its ability to reach out to each TCA student and the positive impact it is having at TCA</li></ul></li></ul>      |                      |
| VII. | <b>Board Development (Legislative/Bill Update)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 10 min (6:20) (6:19) |

Action: (Miller)

Motion: (Info)

Rationale: to reinforce good practices of effective school boards

- Mr. Miller (TCA Legal Representative) highlighted topics that the new legislature maybe considering for next year:

VIII. **Report of the President & Cabinet Spotlights** 15 min (6:30) (6:37)

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, HR, and Advancement)

- Dr. Sojourner highlighted TCA's staff book study program
  - Most recent book reviewed: "Quiet: the Power of Introverts in a World that Can't Stop Talking" by Susan Cain
  - The next book will be Frankenstein
  - Encouraged the Board to take part if they have time
- TCA is funding a large contingent of TCA teachers to attend two conferences this year
  - Providing important staff development opportunities to grow staff
  - Honor, value, support staff to build an important collaborative team
  - Some of the cost will be funded by a wellness grant
- The additional road entry from Voyager into the office complex is on hold for the time being but will eventually occur (sometime)
- Marijuana Legislation Unintended Consequences from a Nov 15 Business Lunch Briefing by the Sheriff's Office
  - Increase of illegal activity; growing and selling
  - Marijuana was hoped to decrease the opioid addiction but that has not occurred
  - Concern that legislature is not keeping up with the legislation associated with marijuana use/legalization
- Annual Fund
  - Ahead of where we were in the last three years
  - This year we have the second largest match pool for new donations
  - Undesignated gifts go to:
    - Teacher bonuses
    - Priority TCA Projects
    - TCA Principals to cover for classroom expenses

IX. **Consent Agenda** 3 min (6:45) (6:48)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance (VanGambleare)

1. October Financials

B. Strategic Calendar Update

C. Policies

1. Board Election and Appointment
2. Communication with the Board of Directors
3. Recruitment, Appointment, and Evaluation of the TCA President
4. Relations with District Charter Schools (ASD20 policy that we adopt/agree to)

D. SAC Minutes

1. CP and CSP; November 13, 2018
2. East Elementary; November 26, 2018
3. North Elementary; November 27, 2018

E. Annual Parent Survey School-Specific Questions

- **Motion: Mrs. Goin moved to file the Consent Agenda with the following change and was seconded:**
  - **Item IX.C.2. Communication with the Board of Directors remove the " " " " from e-mail's in the first paragraph**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

X. **Minutes: November 12, 2018** 2 min (6:48) (6:50)

Action: (Swanson)

Motion: (Vote) to approve the November 12, 2018 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mrs. Littleton moved to approve the December 10, 2018 minutes and was seconded.**

- Discussion: None
- Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)

## XI. Discussion Agenda Items

### A. Items removed from Consent Agenda

### B. Cabinet Level Reports

#### 1. Annual Registrar Report 15 min (6:50) (6:51)

Action: (Tubb/Harper)

Motion: (Information)

Rationale: to provide the Board with an annual update and assessment of TCA's student population

- Mrs. Kayla Harper is TCA's new Registrar
- Mrs. Harper highlighted the following topics from her report:
  - Student count at TCA is 3,751
  - TCA's attrition for last year was comparable to our average for the past five years, and
  - The majority of withdrawals were due to families moving from the area
  - Kindergarten enrollments were slightly down this year
    - The likelihood of getting into TCA Kindergarten is currently high for next year as a result, there may be a few more openings for rising 1st graders next year

Break (7:30)

#### 2. Parent Survey Plan 15 min (7:05) (7:35)

Action: (Jolly)

Motion: (Information)

Rationale: to review the questions/process of the parent survey

- Parent feedback is very important to the leadership of the school
- In February, TCA parents will have that opportunity with the annual parent survey to provide honest opinions about TCA's educational experience
- The survey will begin on February 1, 2019 and runs for the entire month of February
- Each school will have specific questions about their individual school and there will be several common questions about TCA as a whole
- The Board reviewed the annual parent survey questions and looks forward to receiving the results later next year

#### 3. New Course Approvals 15 min (7:20) (7:46)

Action: (Jolly)

Motion: (1<sup>st</sup> Read)

Rationale: to review and approve new courses added to the TCA curriculum

- There are no new course approvals for next year; one minor adjustment to the Algebra II course description will be voted on in January

#### 4. Capital Projects Recommendations 10 min (7:35) (7:59)

Action: (Sojourner)

Motion: (1<sup>st</sup> Read)

Rationale: to discuss the next possible TCA capital construction projects

- Dr. Sojourner discussed the need for the following items:
  - Turf replacement for the North Campus football/soccer field
  - HVAC unit at North
  - Baseball and softball dugouts at North
- This vote will be taken in conjunction with the January Mid-Year Budget Modification

### C. Board Level Reports

#### 1. Adopt a School Report 14 min (7:45) (8:09)

Action: (Individual Board Members)

Motion: (Information)

Rationale: to allow the Board to provide a brief overview of the information that they have learned about their assigned schools

- Each Board Director has "adopted" an individual school as a way to get to know each aspect of TCA's organization
- Board Directors attended Back-to-School events, PTO Meetings, SAC Meetings, plays, concerts, athletic events, band and choir events, and more

- The Board is continually impressed by the quality of our staff and the knowledge of our students

**D. Board Communication** 5 min (7:59) (8:14)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- Registrar Report
- Parent Survey
- Adopt School Report

**E. Future Board Agenda Items** 5 min (8:04) (8:15)

1. School Calendar Review/Approval, Vote, Jan, Jolly
2. TCA Building Corp—Appoint Directors, Vote, Jan, Bender
3. Mid-year Budget Modification, Vote, Jan, VanGambleare
4. New Course Approvals, Vote, Jan, Jolly
5. Announce Board of Director Vacancies, Info, Jan, Moulton
6. Bylaw Update/Review, 1<sup>st</sup> Read, Jan, Moulton

**F. Comments from the Board of Directors** 5 min (8:09) (8:25)

- Ms. Littleton wished the TCA community a Merry Christmas

**XII. Adjournment** (Approx. 8:14 p.m.) (8:14) (8:26)

- **Motion: Mrs. Goin moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**